

Date: May 12, 2016
Time: 6:30 p.m.
Place: Willard City Hall, 80 W 50 S, Willard, UT 84340
Attendance: Mayor Kenneth Braegger, Council members Robert Beebe, Del Fredde, Mike Crossley, Josh Braegger, and Jared Profaizer; City Recorder Teri Fellenz

Excused: City Planner Bryce Wheelwright

Others: (see attached for others)

1. Call to Order

- a. Invocation
- b. Pledge of Allegiance

2. Open Comment Period (Individuals have three minutes for open comments. If required, items may be referred to department heads for resolution. Items requiring action by the City Council will be placed on the agenda for a future meeting.)

John Sorensen – Perry – Stated he has the Nathan Braegger property under contract and would like to propose a change to the city ordinance regarding open space and high density housing. He would like to see it allow them contribute a dollar amount for the City to purchase property elsewhere or maintain existing open space. He would also like to see the requirement of number of homes for a second access changed from 10 to 30. He stated the County is more than 30. Mayor Braegger explained the access requirement is for the residents that live in the development when an access is closed they are able to still get to their homes by the second access. He explained they are currently working on the Granite Ridge Development and accessing through an emergency route while construction is taking place. He does not feel it is likely it will happen. A brief discussion was held and it was noted changes would be required to be through the planning commission with public hearings and recommendations.

Marv Neff – 200 W – Willard – Expressed concerns with the irrigation ditch for Pineview Irrigation water that has been disturbed by the construction of the Granite Ridge Subdivision. He stated the ditch has been there since the 1930's. He stated the property owners serviced by the line have asked that it be replaced or fixed. They were told last week it was done and they found the ditch was replaced not on the same line and they are worried it won't last and won't be warrantied. He said it was a cement ditch and now they replaced it with PVC and the head gate is a small slip gate. He stated they put water in the ditch and there was so much water spilling over. Maintenance Supervisor Doug Thompson stated he contacted Brent Slater of Jones & Associates who informed them it was engineered that way. Mayor Braegger asked if Mr. Neff and Doug will be available in the morning to look at the situation. Mr. Neff stated the pipe is not bedded and the intake is a small piece of tin. He also expressed concern for the force of the water and the number of bends with no thrust blocks. Mayor Braegger set 8:00 a.m. for the meeting time.

3. Business

- a. Planning Commission Report
 - 1) Presentation of the proposed Trail Ordinance – regulating use of City trails.
- b. Council member Del Fredde – Discussion on Proposed Budget for the WWTFB and request for preliminary approval. Council member Fredde stated the Board proposed a \$380,000 budget and noted there were still shortfalls that would cover some of the

aging equipment. A copy of the revision sent by Shanna Johnson from Perry City received earlier in the day was given to the Council members. A brief discussion was held.

Council member Fredde made a motion to tentatively approve the \$380,000 budget proposed by the Board Members, seconded by Council member Beebe. The motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Profaizer – yes***

- c. Community Fair Booth- Theme Spirit and Pride County Wide. City Recorder Teri Fellenz explained every 3 years there is an opportunity to participate in the Box Elder County Fair with a community booth. The past two times the office staff submitted a booth. The Council suggested putting a notice in the monthly newsletter.
- d. Approval of minutes: The minutes of the April 4, 2016 and April 27, 2016, meetings were individually reviewed.

Council member Profaizer made a motion to approve the April 4th and April 27th minutes as written. The motion was seconded by Council member Braegger. The vote was unanimous for the April 4th meeting and all in favor for the April 27th meeting with the exception of Council member Beebe who abstained because he was not in attendance.

- e. Financial – The vouchers and warrants were presented to the Council for approval. The reports were individually reviewed.
 - 1) Warrants
 - 2) Vouchers
 - 3) Reports
 - 4) Presentation of 2016-17 Fiscal Year Preliminary Budget – City Recorder presented the attached budget for the 2016-17 Fiscal year. She explained some of the changes including the requirement to include the sales tax revenue for the UTA tax and expenditure to show it paid to UTA, even though it is disbursed directly by the State to UTA. She also noted the proposed increase in the gas tax would equate to approximately \$12,000 in additional revenue. She noted the budget also included a 3% COLA for the employees. She requested the Council members look at the budget and contact her with any questions. There will need to be a public hearing held on June 9, 2016.

4. Department Reports

- a. Maintenance Department
 - 1) Request for approval of sanding and finishing bed of 1999 International Dump Truck. Council member Beebe stated they are still waiting on prices for finishing the bed which has been deteriorated by salt and sand being left in the bed for extended periods in past years. They will get more information and present it at a later meeting.
 - 2) *Approval of expenses – Pipe for meters, 1" Meters, Air Vac, - Maintenance Supervisor Doug Thompson presented the request for the purchase of 12 – 1" meters at a cost of \$3,850 to replace meters that are no longer registering usage, \$270 for a replacement air vac, and pipe for meter stands at a cost of

\$400.

Council member Braegger made a motion to approve up to \$4,600 for the purchase of the meters, air vac and pipe. The motion was seconded by Council member Profaizer. The motion carried with a unanimous vote.

Doug then reported Val Kotter & Sons is done with phase 1 of the sewer cleaning. They will continue in the fall. They have only had one problem which was a manhole that was leaking and they completed the repair.

Doug asked the Council members what they would like to do to discourage people from driving in the dike area. He stated he was concerned they would damage what has been done and for the possibility of someone driving into one of the ponds. A brief discussion was held and they suggested placing large rocks by the entrance. Doug also requested a meeting to discuss how the process of filling the ponds works and to decide who is responsible for what in the process. A discussion was held and Council member Braegger will set up a meeting with the engineer and contractor.

b. Police Department

c. Fire Department

- 1) Discussion on opportunity to purchase an ambulance and submission of request for license. Fire Chief Mund stated he would like to submit the application for an ambulance service to the State. The cost is \$650 for the application fee. He also reported Farmington is selling a 2000 F450 Ambulance with 54,000 miles that is 4 wheel drive. The stated the cost is \$15,000 and an additional \$5,000 for the power cot. He stated \$20,000 is an excellent price and the manufacturer has offered to buy it back. He also added they have all the maintenance records and it has been well maintained. He stated they have raised \$8,000 from the AEMT class and \$5,000 from the grant reimbursement. They will take a payment this fiscal year and they can pay the rest next fiscal year.

A discussion was held on the condition of the vehicle. Council member Beebe asked what additional supplies or equipment would be needed. Chief Mund stated they would need to set up oxygen at a cost of approximately \$1,000-\$1,200, supplies of \$2,000-\$3,000 to stock up, and then the payroll. Council member Beebe then asked about the power cot. Chief Mund stated the best price he could find for the cot was \$6,500-\$7,800 for refurbished.

Council member Crossley asked about staffing and what if there is a call and no one is available to go and if they need to be certified to drive the ambulance. Chief Mund stated all but 4 of the members are certified EMTs and there would be training courses for driving the ambulance. He explained there is an average of 80-134 transports between Willard and South Willard with 100-250 patients. He stated the cost will fluctuate depending on the call. He explained the billing amounts are set by the State and there could be additions based on medications, procedures, etc. required on the call. Additional discussion were held on the need for procedures, determining who will handle the billing, and that the program needs to be self-sustaining and not a burden to the community.

Council member Braegger made a motion to approve \$14,155 toward the purchase this fiscal year. The motion was seconded by Council member Profaizer. The motion carried with the following vote:

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Profaizer – yes***

5. Council members

a. Robert Beebe

Closed session to discuss the sale, lease, or purchase of real property

b. Mike Crossley

c. Del Fredde

d. Josh Braegger

- 1) Debris Basin Project – Council member Braegger reported the final change order has been decreased to \$11,800 and will leave \$185,000 to finish the park. He stated he has contacted Nucor for a quote on 2 boweries and hopes to have them for the next Council meeting. He requested approval for the change order.

Council member Beebe made a motion to approve up to \$12,000 for the change order to finish construction on the Debris Basin Project by Staker Parsons. The motion was seconded by Council member Crossley and the motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Profaizer – yes***

Council member Profaizer then made a motion to approve \$650 for the application fee for the Ambulance Service and it was seconded by Council member Braegger. The motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Profaizer – yes***

e. Jared Profaizer

- 1) Report on 4th of July – Council member Profaizer reported plans are already in motion for the events to be held on the 4th of July. He stated the theme chosen is Celebrating the American Dream. The Firefighter's Dinner and Dance will be held on the 2nd and the rest on Monday the 4th. He then asked if they were planning on combining the 4th and Founder's day. Council member Fredde stated he felt they should not be combined. Council member Braegger stated he felt it should not be done every year.

Council member Fredde made a motion that the Founder's Day and 4th of July not be combined. The motion was seconded by Council member

Crossley and the motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Profaizer – yes***

Council member Beebe made a motion to go into a closed session to discuss the sale, lease or purchase of real property. The motion was seconded by Council member Crossley and the motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Profaizer – yes***

The Council members, Mayor Braegger, Recorder Teri Fellenz, and WWTFB Chairperson Steve Pettingill remained in the Council Chambers for the closed session which began at 7:53 p.m.

Council member Crossley made a motion to resume the regular meeting, seconded by Council member Beebe and the motion carried.

***Council member Beebe – yes
Council member Crossley – yes
Council member Fredde – yes***

***Council member Braegger – yes
Council member Profaizer – yes***

The regular meeting resumed at 8:38 p.m.

6. Mayor's General Correspondence and Information

7. Adjourn: A motion was made by Council member Braegger to adjourn, seconded by Council member Profaizer, motion carried. The meeting adjourned at 8:38 p.m.

Minutes were read individually and approved on May 26, 2016